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## Spring Cleaning Checklist

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Spring-cleaning is when you pull out the stops (not to mention the sofas), roll up your sleeves, and refresh both home and spirit. *Neat & Tidy is famous for our Spring Cleaning work however much of what is on this list can only be done by you!*

Clean Shades and Curtains

Take down window treatments. Dust slat blinds, and launder curtains and fabric shades: Either hand-wash and lightly steam in place, or send to a dry cleaner.

Clean Refrigerator and Freezer

Unplug refrigerator; discard any items past their prime. Store food in a cooler, then wash fridge from top to bottom with warm, sudsy water. Add baking soda to water to deodorize surfaces.

Clean Rugs, Carpets, and Floors

Vacuum rugs and carpets. Machine-wash or dry-clean area rugs (check label for manufacturer's directions), and shampoo wall-to-wall carpeting. Wash and wax floors.

Clean Upholstered Furnishings

Take cushions outside and gently beat them by hand to remove dust. If there are stains, check the pieces for care labels. Use a vacuum's upholstery and crevice tools to clean under seat cushions.

Dust Books and Shelves

Take everything off the shelves, and brush shelves and books with a feather duster. Use the dust-brush or a crevice tool on a vacuum to reach into tight spots. Wipe the spines of leather-bound books with a clean, soft cloth.

Dust Your Home Thoroughly

This includes hard-to-reach places, such as the tops of ceiling fans and window casings. Always work from the top of a room down, vacuuming the dust that settles on the floor. Avoid using dusting sprays.

Perform a Safety Check

Check smoke-detector batteries frequently; replace every six months. Test batteries in carbon-monoxide detectors and flashlights; inspect pressure gauges on fire extinguishers.

### Renew Mattresses and Cushions

Vacuum mattresses and box springs. Rotate and flip mattresses before replacing them on the box springs. Flip sofa and chair cushions.

### Replace Filters

Vacuum and clean grates, coils, and condensers on furnaces, refrigerators, stoves, and air conditioners. Remove filters in furnaces and air conditioners, and either clean or replace them.

### Replace Storm Windows with Screens

Remove storm windows; replace cracked panes, recaulk windows, and repaint the frames before storing. Before installing screens, repair holes with tweezers (or replace entire screen).

### Sort Through Wardrobes

Separate clothes into piles: off-season, donation, dry cleaner, tailor. Wash and mend clothing before putting back in closet or storing.

### Wash Windows

Remove dust, dirt, and cobwebs with a soft brush. Wash windows inside and out with a mild dilution of white vinegar in water; dry with a squeegee followed by a special microfiber window cloth.

### Wipe Walls and Ceilings

Use a vacuum to remove dust. Tackle stubborn surface grime, especially prevalent in kitchens, with our Orange solvent-free degreaser.