Rua Formosa • Edf; Iao Hou • 12 Andar B• Macau (SAR) • +853-6252 4064 • MatthewIRobbins@teleworm.us

Hotels, Resorts, and Casinos Operations executive with 40+ years of technical, engineering, and management experience who is committed to success while achieving revenue, cost, productivity, and delivery goals. An effective problem solver and communicator who can successfully guide a cross-functional team to achieve company goals and objectives.

# **CORE COMPETENCIES**

Project Planning & Scheduling
 Budget Planning & Administration
 Regulatory Compliance Management
 New System Design/Development
 Supply Chain Management Principles
 Quality Assurance Control/Standards
 Team Building, Mentoring & Leadership
 Operations & Process Reengineering
 Start-up & Turnaround Operations
 Problem Solving & Change Management

## PROFESSONAL ACCOMPLISHMENTS

- <u>As Vice President Gaming Operations</u>, oversaw core business and operational development functions. Employed to design setup and staff over 3,000 employees in all aspects of Gaming Operations consisting of 250 Gaming Tables and 350 Gaming Machines.
  - Departmental responsibilities included Table Games, Gaming Machines, Security, Surveillance, Casino Hosts and Scheduling.
  - Created and managed pre-opening Capital expenditure Budget for all Gaming Departments.
  - Prioritized and coordinated tasks to complete projects within deadlines as well as selected and negotiated purchase price and contracts for the scheduling system. Communicated with suppliers.
  - Implemented Policies and Procedures to safeguard assets, complied with Macau laws, DICJ, etc.
- <u>As Sales and Marketing Director</u>, supervised Australia New Zealand, South Pacific, and South East Asia locations.
  - Responsible for daily operations, inventory management, administrative tasks, customer service, and supplier relations.
  - Achieved a strong record of success in a dynamic environment.
- As General Manager Gaming, responsibilities included managing the smooth transition from Harrah's management to Sky City's Management while corresponding with investors to convince them that the company was able to achieve a sustainable competitive future.
- Network with local businesses and organizations to match company objectives with clients' needs.
- Assisted with all operational facets of pre-openings of Sky Alpine Casino (opened in late 2000) Sky Riverside Casino (opened in late 2002).
- Part of Due Diligence team that purchased Adelaide Casino (July 2000) and Darwin Casino (early 2004).
- Contributed to best practices through development, recommendation, and coordination of performance measures.
- Achieved business objectives by strategizing to target increased visitation and activity.
- <u>As General Manager Table Games' Services</u>, responsible for the introduction of new Table Games, Rules and Procedures while promoting positive customer relations and motivating employees.
- Compliance with Gaming Procedures and Internal Control mechanisms as well as new Table Games, Rules and Procedures.
- Liaison for Victorian Casino and Gaming Authority, supervised training and development of employees, participated in performance reviews, held employees' accountable for their actions, and wrote Internal Control Manuals.
- Inventory management, Gaming Equipment purchases, table performance analysis in addition to project management, designs, implementations and installations.

## **WORK HISTORY**

January 2006-November 2008 <u>Vice President Gaming Operations</u>,

Galaxy Entertainment Group (Starworld)

April 2007 Galaxy Entertainment Group, (Cotai: Macau)

\*Project put on hold indefinitely in November 2008 due to economic conditions.

May 2004-December 2005 <u>Sales and Marketing Director</u>,

**TCS John Huxley** 

June 1998-April 2004 <u>General Gaming Manager</u>, Auckland, New Zealand

Sky City Entertainment Group, Corner of Victoria and Federal Streets

May 1994-May 1998 General Manager Table Games' Services, Southbank 3006

Crown Limited, 8 Whiteman Street

**EARLY CAREER SUMMARY** 

March 1986-April 1994 <u>Assistant Casino Manager, Townsville, QLD</u> 4810

Sheraton Breakwater Casino-Hotel, Sir Leslie Theiss Drive

March 1985-March 1986 Gaming Machine Manager/Table Games Trainer, Perth, WA 6000

**Burswood Casino** 

January 1982-March 1984 Floor person/Inspector promoted to Pit Boss.

Federal Hotels Limited.

1. Don Hotel—Casino DARWIN

2. Mindal Beach Casino DARWIN

3. Wrest Point Casino HOBART

October 1980-December 1981 <u>Casino Manager/Slot Machine Technician</u>,

Atlantic Associates,

1. Staffing agents for Cruise Ships

2. Comprised of 4 (four) Tables

3. Consisted of 35 (thirty-five) Slots

September 1979-September 1980 <u>Slot Machine Technician</u>, Newcastle, NSW 2300

**Neil Clarke (Slot Machine Agent)** 

February 1979-August 1979

Inspector—Floor person/Trainer, BOTSWANA, AFRICA

Holiday Inns, Gaborones Casino

February 1977-January 1979 <u>Inspector—Floor person</u>, *HOBART*, *TAS* 7000

Federal Hotels, Wrest Point Casino

March 1976-February 1977 <u>Dealer</u>, *LONDON*, *ENGLAND* 

Playboy Organization, Playboy Club

## **EDUCATION**

As needed: Attend Workshops, Conferences, and Meetings to acquire necessary Certifications and Certificates in order to more adequately perform job duties.

<u>Apprentice Electrical Mechanic</u>/Tradesman—Electrical Mechanic, **B.H.P. Newcastle**, • January 1969-August 1973

<u>Trainee Dealer</u>, **Federal Hotels**, Wrest Point Casino, HOBART, TAS 7000 • March 1974-February 1976

## PERSONAL DETAILS

- Married to a United States citizen
- My wife and I have 3 grown children
- Born on February 7, 1953
- Australian citizen currently residing in Macau
- Worked in Macau Casino Industry until recently